

# Village of Lipton

## Meeting Minutes

November 25, 2024 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Logan Horsman  
Councillor - Mark Horsman  
Councillor - Kelly Herrig  
Councillor - Stanley Norrish  
CAO - Wanda McLeod  
Assistant - Jenarae Spence

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 6:57 p.m.

2024/236

2. **Approval of Agenda: As Presented**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council approves the agenda.

CARRIED

3. **Approval of Minutes:**

2024/237

3.1 **November 6 and November 14, 2024 Meeting Minutes**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

That the minutes of the Regular Meeting of Council held November 6 and Special Oath of Office Meeting held November 14, 2024 be hereby approved.

CARRIED

4. **Financial:**

2024/238

4.1 **Cheque and Online Payment Approval**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT cheques and online payments are hereby approved as follows:

Batch	Description	Amount
2024-00073	Nov 20 Payments	\$17,018.79

CARRIED

2024/239

**4.2 Payroll**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT Payroll be hereby approved as follows:

Payperiod	Description	Amount
PP#23	Staff Payroll Oct 30-Nov 12, 2024	\$5,621.57

CARRIED

**4.3 Budgetary Control**

2024/240

**4.4 ICIP Payments to LOC**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council instructs the CAO to transfer the ICIP Claim #5 -Payments #6 and #7 in the total amount of \$250,909.00 (\$215,887.00 and \$35,022.00) to the Line of Credit.

CARRIED

2024/241

**6. Reports: Approve Reports**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

**7. Old Business:**

**7.1 Council Profiles**

**7.2 Code of Conduct Bylaw 06-2024**

TABLED

**7.3 Lagoon Access and Dumping Rates Bylaw 07-2024**

TABLED

2024/242

**7.4 ICIP - Pump quotes**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT Council approves the purchase of the CD103 Pump Dsl 4"x4" Med Head Tr with the CD103M trailer open unit as the quote provided by BCL to be added to the ICIP grant as previously approved and to request from BCL what ends and hoses are going to be included in the cost.

CARRIED

2024/243

**8. New Business**

**8.1 Council Goals**

**8.2 Municipal Revenue Sharing - Declaration**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT the Council of the Village of Lipton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- \* Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- \* Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- \* In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- \* Adoption of a Council Procedures Bylaw;
- \* Adoption of an Employee Code of Conduct; and
- \* All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**8.3 Lipton Day Care**

**9. Correspondence:**

**9.1 RCMP - Report**

**9.2 SaskCanola Voting Information**

**9.3 Municipal Infrastructure and Finance Updates**

**9.4 Canadian Municipal Solid Waste Survey**

**9.5 Saskatchewan Municipal Awards**

Home | Saskatchewan Municipal Awards - visit this website for more information.

**9.6 Parkland Regional Library**

**9.7 Brownlee Subdivision training**

**9.8 Professional Building Inspections**

**9.9 Central Prairie Development Alliance**

**9.10 File Correspondence:**

**Moved By:** Kelly Herring

**Seconded By:** Mark Horsman

THAT all correspondence be filed as provided.

CARRIED

2024/244

10. **Adjourn**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

That the meeting be adjourned at 9:14 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor Ron Tomolak

  
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Wanda McLeod CAO

Date: December 4, 2024

